Electronic Resources


**Academic Search Complete** A multi-subject collection with many full-text articles. Searches can be limited to full-text and peer-reviewed (scholarly) articles. This collection also includes an image file.

**Business Source Complete** An index to business publications, including scholarly/academic/peer-reviewed and trade/industry journals.

**PsychInfo** Indexes and abstracts over 1,000 journals, reports, conference papers, dissertations, and books covering all aspects of psychology and human development.

**Psychology and Behavioral Sciences Collection** Provides full-text articles from more than 470 journals covering topics on emotional and behavioral characteristics, psychiatry and psychology.

**Sociological Abstracts** This index includes over 1,800 journals in the fields of social work, group interactions, human biology, religion and science, welfare services, women's studies, social psychology, health, medicine and law, environmental interactions and demography.

**Scopus** Covers topics in life sciences, earth and environmental sciences, social science, psychology, and economics, business, and management.

**Periodicals and Newspapers**

- **Barron's**
- **Fortune**
- **Business Week**
- **Economist**
- **Dallas Morning News**
- **New York Times**
- **Forbes**
- **Wall Street Journal**

**Database Searching**

Begin with a database such as **Business Source Complete** and use keywords from the topic. For example, if you are interested in emotional intelligence and workplace your search would look like this in the databases:

![Database Search Screenshot]

2017
In the result list there will be options to refine the results on the left screen. Check the box for **Scholarly (Peer Reviewed)** to find academic, scholarly research articles. Use the **Publication Date** to select the specific dates that the assignment calls for. Click on the **PDF Full Text**, **Linked Full Text** or **HTML Full Text** to open the article online.

In the result list click on the title of the article to view additional details about a specific article, such as link to full-text or **PDF; Print, Email or Save;** and **Cite** for citation information. An **Abstract** is also included.
Journal Searching and Finding Articles from Citations
Occasionally, you will run into database entries that contain information (the citation and perhaps a brief summary, called the abstract) on articles you would like to read, but there is no indication for full-text content. The brief guide below will instruct you on how to find the full text at the library.

This is an example of a journal citation found in the database Business Source Complete:

Notice that there is no link for full text, only the green “Get It at UTD!” button.

1. You may click on the “Get It at UTD!” button to navigate to options for online content. While this method works sometimes, it is not failsafe. You should also keep in mind that “Get It!” will not tell you if the library has access to the article in paper. OR
   Go to the Discover box on the library webpage, then copy and paste the title of the article into the search blank, making sure that the Discover tab is selected:

   Discover will show whether the library has access to the full-text of the article:

   Click the “Fulltext available” link provided to access the article online.

2. An alternate method to find out if the library has full-text access is to use the Discover tab, especially if the article title do not lead to the full-text. Use the name of the journal or magazine for which you are searching; not the article title. Click on the article title link to get a field-by-field breakdown of the citation.
With common titles such as *Management* or *Management Science* use the “Journals” filter on the left side of the screen to narrow down to your journal after you have conducted your search:

In the library catalog entry for the journal, you will notice several important pieces of information:

If the journal is available electronically, it will be indicated with a “Available Online” link. A box should open up beneath the link indicating the provider(s) and years of coverage for the journal.

If the journal is available in paper or microform formats, you will see a “Find it in the library” tab. Click that tab to find out the formats available, years of coverage, and building location(s) for the journal. Use the
call number as well as the location (e.g., 2nd floor) to find the journal. Journals, newspapers and magazines in the Journals section are not shelved by title, so you must make note of the call number to find them.

3. If you have tried Discover and your search has yielded no results, you have the option of requesting the article via Interlibrary Loan (ILL) (the link is on the right of the library webpage). Fill in all of the information listed in the citation to expedite the processing of your request. You will be notified by your UT Dallas email that your article is ready to retrieve via your ILL account. ILL is free and fast, it can only be used to request items the library does not already own.

4. Ask for assistance at the Reference Desk if you are still encountering any problems utilizing our resources. Find our contact information, including the e-mail form and Live Chat reference, by located on the library’s website.

Peer-Reviewed or Scholarly Journals vs. Magazines: What’s the difference?
One of the main reasons researchers turn to databases is to have the ability to search for peer-reviewed articles. The following briefly explains how peer-reviewed articles differ from popular articles.

<table>
<thead>
<tr>
<th>Popular Magazines (Time, People, etc.)</th>
<th>Scholarly/Peer Reviewed Journals (JAMA, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intended for a general audience.</td>
<td>Intended for an audience with knowledge in the field.</td>
</tr>
<tr>
<td>Articles written by journalists who may or may not have special training in what they are writing about.</td>
<td>Articles are written by scholars, whose names are listed along with credentials.</td>
</tr>
<tr>
<td>Articles do not have footnotes.</td>
<td>Articles are footnoted and list sources used.</td>
</tr>
<tr>
<td>For Profit.</td>
<td>Usually not for profit.</td>
</tr>
<tr>
<td>Not Peer-reviewed.</td>
<td>Peer-reviewed.</td>
</tr>
</tbody>
</table>

Is my journal peer-reviewed?
Ulrichsws database is an online periodical directory. Search for your journal by title or ISSN and find out if it is peer-reviewed (aka academic, scholarly, or refereed) or not (popular or consumer magazine).

Citation Style Guides
The most popular citation style guides can be found in McDermott Library. Check the library catalog for availability.

Citation Style for Research Papers by Long Island University -- advice on APA, Turabian, MLA, Chicago and AMA styles http://liu.cwp.libguides.com/sb.php?subject_id=13235

Online Writing Lab (OWL) by Purdue University -- covering academic writing, grammar and mechanics, research and citations (MLA, APA, etc.) and more http://owl.english.purdue.edu/owl/.

In-Person Writing and Citing Assistance
JSOM Business Communications Center http://jindal.utdallas.edu/student-resources/business-communication-center/ Use the “Book Now” button to schedule an appointment.
RefWorks is available from the library home page: http://www.utdallas.edu/library/research-instruction/refworks/. RefWorks is a citation management service that allows you to import citations from online article indexes and databases, organize and manage these references within folders, automatically format them within papers and create instant bibliographies in a variety of styles.

Interlibrary Loan Services
Interlibrary Loan (ILL) http://www.utdallas.edu/library/services/ill/ provides access to material not owned by the University of Texas at Dallas Libraries. Interlibrary Loan Services are restricted to faculty, staff, and currently enrolled students of the University of Texas at Dallas.

TexShare http://www.utdallas.edu/library/services/texshare/ If ILL cannot fulfill your request on time, TexShare is available. With a TexShare card, you can check out materials from participating libraries across the entire state of Texas, which include most public, community college, and university libraries. Follow the link above to apply for the free card. To find out which libraries in the area own an item you need, go to the WorldCat database under “Find Articles & Databases” on the library site or access the user-friendly www.worldcat.org/.

The Management Satellite Office is located in JSOM 11.101. It has Bloomberg, Eikon workstations and the Capital IQ database. For the office hours: http://jindal.utdallas.edu/student-resources/finance-trading-lab/.

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